

Children's Vision Screening Program



LEHP-Australia
Lions Eye Health Program



To help screen for undetected vision conditions in children, LEHP has purchased vision screening aids and spot screening cameras that can identify issues through a simple on-site photograph. With the help of a matching LCIF grant these cameras and screening aids will be available in every Lions district in Australia.

A handbook on conducting vision screenings and how to use the camera, along with other vision screening equipment and training courses, are available for Lions Clubs wishing to conduct screenings, especially at Pre-schools, Kindergartens or Primary Schools. Already screenings have been conducted in many districts and Qualified Vision Screeners and Facilitators may be available to assist with conducting screenings in your area.

A LEHP representative can visit Lions Clubs interested in the vision screening program to explain what is involved or a seven minute video (located here: <https://youtu.be/C920rh4S0GU>) can be shown to groups that wish to know more about Children's Eye Health and the LEHP Children's Vision Screening Program. A colour brochure outlining the screening program is also available.

A Guide to Conducting a LEHP Children's Vision Screening Session

This is an Australian Lions program created by Lions in consultation with its' technical partner, the Centre for Eye Health in Sydney. It can be conducted by Lions, Lions Partners, Leos and volunteers, who undertake the required training, use the materials provided and follow the processes and methods approved by LEHP, through their Lions Club.

1. The first set is to organise a presentation about the Children's Vision Screening Program to be made to your club, either by a LEHP representative or from materials supplied by LEHP.
2. A copy of the **LEHP Children's Vision Screening Screener and Facilitator Manuals** that contains details on how to conduct a vision screening session can be initially downloaded from a link on the LEHP training courses web page. It is a good idea to read through this to get an overall idea about the screening program.
3. After a survey to ascertain the desirability of the program being introduced to schools or other facilities within your local area, a Lions Club should adopt the screening program as a club project. Although some State governments and other organisations conduct vision screening for children, some of these programs only target particular age groups or may not be as comprehensive as the LEHP screening.
4. In order to conduct screenings and access the Lions Eye Health Program screening equipment, documentation and training a Lions Club must be a LEHP Participating Club. This involves contributing a minimum amount of \$4.00 per member per annum, from the club activities account, to LEHP.
5. A Lions Club that wishes to conduct screening activities, using the LEHP model and resources, needs to contact the LEHP National Program Manager: Leah Evans, PO Box 433, Wahroonga NSW 2076 or email enquiries@lehp.org.au or phone 1800 010 234.
6. Individuals who wish to be involved in vision screening need to abide by the Lions Australia Child Safe Policy and have a current '**Working with Children**' clearance, applicable to the State in which the project is taking place.
7. Volunteers that will be directly involved with screening activities need to complete LEHP Vision Screening Training to become a **LEHP Qualified Screener**. This is made up of three parts:
 - I. The first of these parts is an online training course.

A link to the online course can be found on the home page of the website www.lehp.org.au. Clicking on the [Start Screener Training Course](#) link will load the content (with a green background) in a new tab. Once the course access code (that can be obtained from LEHP representatives) is typed into the box at the bottom of the first page and submitted, the course opens.

In order to complete all 4 parts of the course participants must correctly answer the Self Check Questions at the bottom of each page. After submitting answers a pop-up box will detail if any questions have not been answered correctly. Once these have been re-answered correctly the OK button will lead to the next part of the training. After completing the course it is important to register this by sending participant details to the LEHP Training Chair. An online form is provided to facilitate this and instructions on how to complete the registration form are detailed on the training site.
 - II. After completing and registering completion of the online training course a participant's details will be recorded by LEHP so they can be invited to attend a '**Hands-on**' **Training Workshop**, conducted by a LEHP Vision Screening Instructor, where the equipment used at the four 'screening stations' is demonstrated.

Training for screeners in new areas will only be conducted when a sufficient number of 6 to 8 (minimum) participants are available and have completed the on-line training prerequisite.
 - III. After also being an observer at an actual vision screening session or attending a 'sample screening' training session or another nominated activity, a participant will be deemed a **LEHP Qualified Vision Screener**, will receive an accreditation certificate and can conduct screening activities at vision screening sessions.

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8. Further training on the administrative processes of the screening program can be undertaken, only by Lions, Lions Partners or Leos, to become a **LEHP Accredited Screening Facilitator**. Facilitators are able to organize and conduct screening sessions, using trained LEHP Qualified Vision Screeners.
9. Screenings must not be arranged until an Accredited Facilitator and an adequate number of Qualified Screeners are available to manage and conduct the activity. Newly trained screeners should not be expected to conduct large scale screenings immediately following their 'Hands-on' Workshop training session.
10. A vision screening session can be organized by a LEHP Accredited Facilitator, following the process outlined in the online training course and LEHP Children's Vision Screening User Manual.
11. Only equipment and documentation provided and endorsed by LEHP must be utilised and circulated.
12. Equipment will be made available by a LEHP district representative for training and screening events. Any costs related to transport of equipment and staging training is to be covered by the club or district hosting the event.
13. LEHP State Representatives are available to assist Lions Clubs to organise and conduct vision screening training and events. This also includes community screenings, not associated with any particular school or authority.
14. Facilitators with adequate experience, who express the confidence and ability to instruct others and are recommended by a LEHP Management Committee member, can be invited to complete another online training course and submit a final assessment document to become a **LEHP Vision Screening Instructor**. Instructors are authorised to receive requests for training and work with those parties to conduct vision screening workshops as described in the Instructor Training Course.
15. It is understood that some clubs, particularly smaller or isolated clubs, may not have enough club members available to conduct screenings. This is an opportunity to recruit new volunteers from their community, for whom this may be their only Lions project activity. All screening volunteers must complete the LEHP Vision Screening Training and meet WHS and 'Working with Children' requirements, before they can be involved. Health professionals and other observers are not permitted to conduct any screening activities unless they meet the above requirements and, unless they are school staff, must not interact with the students or impede their movement.
16. Training and Screening sessions must be treated as Lions project activities using attendance sign-on sheets as supplied by LEHP and observing the usual risk management procedures.
17. Records of training and screening attendees and children's screening results summaries must be forwarded to the nominated LEHP officers for record keeping purposes. Documents containing personal student information must be returned to the school or screening host authority.

Because of the nature and distance covered by the LEHP Vision Screening Program, to ensure its successful implementation and progress, all those involved need to follow the specified training and administrative procedures.

It is important that the program is managed carefully and that we don't have screening sessions being conducted by screeners and facilitators that are not fully prepared or not covered by Lions Insurances.

Thank you for your interest in considering introducing the LEHP Children's Vision Screening Program to your area.

Lions Eye Health Program Vision Screening Team

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